

PTF Meeting Minutes
Wednesday, February 4, 2009
4:15 to 5:15 PM

Attendance: Emily Willems, Sara Bunnell, Wendy MacKenzie, Jo Anne Post, Janice Brisco, Kathy Crum and Wendy Olcott

PTF Auction

- Official title “Mud and Muck” Auction.
- Town Hall space is available for March 21st. Will check to see how soon we can get in to set up prior to the auction.
- Cheryl will contact Scott Warren to see if he’s available to be the auctioneer again this year.
- Will work on getting the word out about the auction--flyers posted, information on the school website, in weekly notes home, etc.
- Donation forms and a volunteer sign up sheet will go home in the Friday notes.
- Rossana will send letters to fun parks and other organizations who have donated to the auction in the past.
- Brainstormed list of possible classroom projects students could make for sale at the auction – decorated clay pots, bird houses, etc. Staff will take care of this.
- Staff and students will decorate brown paper for use on tables. Will take care of prior to February vacation, if possible.

Future Agenda Items:

- Auction
- Artist-in-Residence
- Financial Update

Next Meeting – Wednesday, February 18 from 4:15 to 5:15 PM.