

PTF Meeting Minutes
Wednesday, May 13, 2009
4:15 to 5:15 PM

Attendance: Emily Willems, Sara Bunnell, Janice Brisco, Jo Anne Post and Wendy Olcott

Financial Update:

- Wendy and Sara signed paperwork for the bank. Wendy will mail on Thursday.
- Admission fees to VINS for the June 6 trip will likely be about \$315.00. Busing is not included in that rate and will be billed to PTF separately.
- Graduation expenses last year were about \$150.00. We expect to pay slightly less this year.
- Will likely have a few more instrument rental payments during the summer months. Wendy will check with the Music Teacher to confirm the status of rental equipment.
- Reviewed income and expenses, to date, for the 2008-09 school year. Looks like we'll start next year with a slightly larger balance than this year. Will know for sure once remaining expenses are taken care of in early June.

Teacher/Staff Appreciation:

- Emily and Sara are organizing Teacher/Staff Appreciation week. They will contact parents for assistance. This annual event takes place in May of each year.

Other:

- Gina Ostrander, Physical Education Teacher, wrote a letter to PTF thanking the group for supporting the skiing and swimming programs and acknowledging the benefits of both programs.
- The staff had just analyzed the school survey results. Wendy shared comments specific to PTF.
- Wendy drafted a PTF timeline to guide the work of the group next year. This was done to ensure that PTF sponsored events and fundraisers were coordinated in a timely way.

Thoughts/Priorities for Next Year:

- Parent presence at school board meetings.
- Fundraising idea – Hunter's Breakfast